



**2017 Maine Potato Blossom Festival
Vendor Application/Contract**
Fax: 207-472-3810

Fees:

\$1.50 per sq. ft. with a minimum charge of \$150.00 or 100 sq. ft.

Square footage will be calculated on size of tent, booth, trailer, etc., plus any awnings or other outside displays. Specify total area and side or sides you wish to sell from.

Camping charge \$35, see below.

Set-up and Parking:

All vendors must be in place by 12:00 noon on Thursday, July 13th. Electrical and water hookups are on a first come first serve basis. Access of vehicles to the vendor site for set up and replenishment of supplies will be allowed before and after regular festival hours. All vehicles must be off vendor site by 9:00 a.m. each morning of the festival. Not removing vehicles from vendor site will lead to removal of your entire booth with no refund. Space is available for setting up campers, trailers or tents at our camping area located on the West Limestone Road. This facility offers a bath-house with showers and electrical hook ups for campers on a first come basis. Campers, trailers, etc. will not be allowed on Main Street or Riverside Park at any time.

Hours of Operation:

Vendors are expected to be set-up from Thursday, July 13th through Sunday, July 16th. No refunds or reductions will be given if the hours of the festival are shortened by any circumstances.

Food Court Normal Operating Hours:

July 13 th	12:00 noon to 10:00 p.m.
July 14 – 16	9:00 a.m. to 12:00 midnight

Licenses and Insurance:

Each vendor is responsible for the procurement of all necessary state permits and/or licenses and it is recommended that vendors carry a minimum of \$500,000.00 Liability Insurance coverage naming the Maine Potato Blossom Festival Committee as certificate holder. Your proof of insurance must accompany your application and necessary permits/licenses must be displayed in your booth during the festival. **There will be no exceptions.**

Electricity:

Electrical requirements must be stated on the contract. It is our intent to provide adequate electrical hook ups to meet your needs. In order to do that it is extremely important that we receive accurate information regarding your requirements. You will be notified if we determine that additional charges are warranted.

Water Hook-ups:

Water will be available for those who require it with no additional charge. You are responsible for having a hose to connect to our service, which may be quite a distance.

Safety – Cleanliness – Waste:

All vendors are responsible for maintaining their space in a manner that is both safe and pleasing to their workers and customers. All trash must be boxed or bagged and placed in the containers provided. No liquid waste can be discharged on the grounds and no solid materials can be dumped with the grey water. Vendors who violate these rules may be subject to fines or be shut down. Vendors are responsible for removing their own property and cleaning their own space at the close of the festival.

Security:

The festival will have police patrolling the vendor site from 10:00 p.m. to 9:00 a.m. The festival committee will not assume any responsibility or liability for loss or damage to vendor's property.

Items for Sale:

No items bearing the words "Maine Potato Blossom Festival" may be sold on the grounds without prior permission of the Festival Committee. No sex or drug oriented items, sprays, or noisy items can be sold, and the Festival Coordinator retains the right to order the immediate removal of any item(s) they deem unsuitable. Food and merchandise vendors are limited to selling only those items they have listed on the contract and the Festival Committee retains the right to reject or limit those items or the number of vendors selling any given item. Not removing items from sale that the Festival Committee deems unsuitable will lead to removal of your entire booth with no refund.

Camping Accommodations:

The Town of Fort Fairfield will allow you to park your camper at F.A.R.M. Park at 119 West Limestone Road, Fort Fairfield. The cost will be \$35 payable in advance with your registration, for the duration of the Festival. This will allow for use of the bathhouse and electricity. There is no dump station at F.A.R.M. Park. Please be aware there are events at the pole barn during that week and there will be a limited amount of activities going on. Campers are no longer allowed at Riverside Park.

Deadline:

Applications with a \$100.00 non-refundable deposit must be received by June 9, 2017. If a contract is not approved you will be notified and your deposit will be refunded.

